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October 26, 2021

re: REQUEST FOR QUALIFICATIONS: CITY OF SOUTHSIDE PLACE - CITYWIDE DRAINAGE IMPROVEMENT PROJECT - (RFQ) – Answers to Questions

This document provides the City of Southside Place's formal response to all questions received as of the published deadline. No further questions will be accepted or answered prior to the submission deadline for Statements of Qualification.

	Potential Respondent Question	City Response
Question 01	Question: Has the hydrology and hydraulic (H&H) modeling study been completed earlier in a separate contract? Or is it part of the scope in this RFQ? If it was completed earlier, is it available for review? Or if the exhibit for the proposed improvements is available for review?	The completion of the H&H is a part of the scope to be completed by the selected vendor.
Question 02	RFQ Section IV.B.2 (on page 13) indicating "... Offeror may be required to submit, upon request, ... Financial Statements that include a balance sheet, audited annual statement, and income statement." Question: Does the Statement need to be audited? Or if an "Accountant's Compilation Report" is acceptable?	Yes, statements must be audited. An 'Accountant's Compilation Report' would likely be acceptable, so long as it provides the required data points.
Question 03	Question: The RFQ requires Performance Bonds and Payment Bonds. Are these needed for an engineering design project? If Professional Liability Insurance and Worker's Compensation coverage acceptable in this project in lieu of the bonds?	Refer to RFQ Section VI.B (pages 18 and 19)

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Question 04	Question: Is there any percentage goal for HUB, MWBE, and Section 3 consultants?	The Goal "Benchmarks" for Section 3 is that 25% of the total labor hours worked on the project be worked by Section 3 Workers and 5% be worked by Targeted workers. Regarding section 3 business concerns, there is not a specific percentage requirement; however, securing section 3 business concerns is part of the qualitative efforts specified by HUD and each worker of a certified Section 3 Business concern is considered both a Section 3 worker and a Targeted worker towards the benchmarks. Harris County does not have an additional specific percentage goal for HUB an MWBE at this time.
Question 05	What parts of the project require TCEQ Approval	Refer to RFQ Section VII.B (page 27)
Question 06	Where is the detention Basin for the improvements going to be provided?	Refer to RFQ Section VII (pages 26 & 27)
Question 07	Is the land and/or right-of way acquisition part of the project? If so, with what requirements?	Refer to RFQ Section VII (pages 26 & 27)
Question 08	Does the drainage improvement plan on the City of Southside Place website represent the full scope of work?	Refer to RFQ Section VII (pages 26 & 27)
Question 09	Do we need to include Attachment H State of Contractor Qualifications in addition to Attachment B Statement of Offeror Qualifications in our statement of qualifications?	Refer to RFQ Section IV (pages 16 & 17 of 73)
Question 10	Will the City Engineer be submitting for this project? If not, what role does the City Engineer have in the RFQ selection process?	The City Engineer provides background and technical question responses as part of the RFQ process.
Question 11	Are there any maps or exhibits for the proposed improvements that we can review?	Refer to RFQ Section VII (pages 26 & 27) for the general project area, which is viewable through any online mapping platform.
Question 12	For part E. Required Statement of Qualifications Documents & Information that identifies the components to include in the proposal. Which list of documents do we follow -- Page 9 or page 68?	Refer to RFQ Section III.E (pages 9 & 10)

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Question 13	Section X. Attachment H is not included in the List of Documents on Page 9. Does it need to be submitted?	Refer to RFQ Section IV (pages 16 & 17 of 73)
Question 14	If Attachment H needs to be submitted, on page 107, there is a question to provide "List of Surety Bonds in Force on the Above Incomplete Work" - this question does not appear to be relevant to the engineering services required for this project. Please clarify what should be provided.	This information is not required for this solicitation.
Question 15	If Attachment H needs to be submitted, on page 107, there is a question to provide " Equipment Schedule " - this question does not appear to be relevant to the engineering services required for this project. Please clarify what should be provided.	This information is not required for this solicitation.
Question 16	Section X. Attachment P - do you want the GLO Compliance Package included from pages 120-124? If yes, where should it be included?	Refer to RFQ Section IV (pages 16 & 17 of 73)
Question 17	Would Southside Place consider a 2-week extension of the due date? Depending on the changes to the requirements released in the Addendum on October 26th, the current due date of Nov 1st does not allow much time for communication with team members, updating the proposal and forms, printing and delivering the documents within the timeframe required.	The submission timeline will not be extended.
Question 18	There are 2 lists in the RFQ. Do we need to follow them both? Page 67 and page 10	Refer to RFQ Section III.E (pages 9 & 10)
Question 19	Will hydrology and hydraulics (H&H) analysis services be required?	Refer to RFQ Section VII (pages 26 & 27)
Question 20	Will the attendance in person and zoom be provided?	That information is part of the City's RFQ file.