

CITY OF SOUTHSIDE PLACE

6309 Edloe Ave • Houston, Texas 77005 • 713-668-2341 • Fax 713-668-3305

SIGN PERMIT APPLICATION

Date of Application	Master Building Permit #	Permit #
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Contractor

Name _____ Work Phone Number _____ Cell Phone Number _____

Address _____

Business Information

Master License Number _____

Business Name _____ Phone Number _____

Address _____

Type of Sign _____

NOTE: ATTACH COPY OF SIGN DIAGRAM WITH DIMENSIONS.

Method of Attachment _____

- ALL:
- SIGNS MUST BE INSTALLED BY A REGISTERED CONTRACTOR
 - BE AT LEAST (8) FEET FROM THE GROUND
 - CENTERED OVER LEASE SPACE
 - HAVE AT LEAST ONE FOOT CLEARANCE ABOVE AND BELOW SIGN BAND
 - BE ON A SEPARATE CIRCUIT
 - HAVE DRAIN HOLES
 - HAVE A MANUFACTURER'S LABEL

ATTENTION: NO WORK CAN BEGIN BEFORE PERMIT IS ISSUED. VIOLATIONS ARE SUBJECT TO DOUBLE PERMIT FEES.

Signature of Applicant _____ Printed Name _____ Date _____

FOR OFFICE USE ONLY	
PERMIT FEE \$250.00 _____	RECEIPT NO: _____
APPROVED BY: _____	DATE: _____